

## EAST END-SUFFOLK

### Community Action Southold Town

316 Front St, Greenport, NY 11944

Phone: (631) 477-1717

February 8, February 22, March 8, March 22  
10 AM-4 PM

### Cutchogue Library

27550 Main Rd, Cutchogue, NY 11935

Phone: (631) 734-6360

March 1, March 15

10 AM- 5 PM

### Shelter Island Library

37 N Ferry Rd, Shelter Island, NY 11964

Phone: (631) 749-0042

March 23

11 AM

### Southold Library

53705 Main Rd, Southold, NY 11971

Phone: (631) 765-2077

February 13, February 27, March 6, March 13  
1 PM-4 PM

### Hampton Library

2478 Main Street Bridgehampton, NY 11932

Phone: (631) 537-0015

March 2 March 9, April 5

11:30 AM-4 PM

### Riverhead Library

330 Court St, Riverhead, NY 1190

Phone: (631) 727-3228

Every Tuesday & Thursday February 12-April 11  
9 AM-5 PM

## CENTRAL SUFFOLK

### Make the Road

1090 Suffolk Ave, Brentwood, NY 11717

Phone: (631) 231-2220

February 8, February 8, February 22, 4:30 PM-8 PM  
February 22, 10 AM-3 PM

### Family Service League- William Floyd Family Center

338 Blanco Drive, Mastic Beach, NY, 11951

Phone: 631-874-1327

February 6, February 20, March 6, March 20, April 3  
10 AM-5 PM

## WESTERN SUFFOLK

### Family Service League- Manor Field

90 E 5th St, Huntington Station, NY 11746

Phone: (631) 425-9694

Every Thursday February 7-April 11  
9 AM- 5 PM

### HWCLI Melville

150 Broadhollow Road, Ste 118, Melville NY 11747

Phone: (516) 505-4430

Monday-Friday January 29-April 10  
9 AM-5 PM (additional hours available upon request)

### Lindenhurst Library

1 Lee Avenue Lindenhurst, NY 11757

Phone: (631) 957-7755

Every Wednesday, February 6-April 3  
9:30 AM-2 PM

### Spangle Drive Senior Center

438 Spangle Dr, North Babylon, NY 1170

Phone: (631) 422-7610

February 19, February 26  
10 AM-2 PM

### Wyandanch Senior Center

28 Wyandanch Ave, Wyandanch, NY 11798

Phone: (631) 491-4889

March 5 & 19, April 2 & 10  
10 AM-2 PM

**Island Trees Library**

38 Farmedge Rd, Levittown, NY 11756  
Phone: (516) 731-2211  
February 26, March 12 & 26, April 9  
10:30 AM-4:30 PM

**Port Washington Library**

1 Library Dr, Port Washington, NY 11050  
Study Room North  
Phone: (516) 883-4400  
February 27, March 20, April 4  
6-8:45 PM

**Westbury LIFQHC**

682 Union Ave, Westbury, NY 11590  
Phone: (516) 505-4421  
Every Thursday Starting February 21  
9:30 AM- 5 PM

## VIRTUAL VITA- HOW IT WORKS

1. HWCLI staff will scan your tax documents to our secure online system and assist you in completing the intake forms.
2. Documents are uploaded to our secure online system.
3. An offsite tax preparer from the Food Bank for NYC will call you within three business days to complete your return over the phone. They will confirm your identity, discuss your income, expenses, any money owed, as well as if you qualify for a refund or tax credits.
4. If you have an email address, you can sign your return right from your smartphone or tablet. Or, return to the site to sign and file your return.

## WHAT TO BRING

- Joint returns require both filers to be present to sign the return
- You **MUST** bring Social Security Cards or ITIN for all people on the tax return. Other proofs of Social Security include:
  - Medicare card with SS # on it
  - Social Security Benefits Statement
  - Letter from Social Security Office
- Valid Photo Identification (You and your spouse, if you are filing jointly)
- All 2018 Tax Documents

## CONTACT

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